



Visual Merchandising Volunteer

The Retail Department consists of 24 shops which help generate invaluable income for The Hospice. The department could not run without the many volunteers who work in our shops, warehouse, drive our vans, support our van drivers and e-commerce department.

It's a fantastic time to join our charity retail team, if you want to share your skills or learn new ones – we would love to hear from you.



Cath & Glen – winners of the volunteer shop display competition - 2023

| | |
|----------------------------------|--|
| Organisation Overview | St Gemma's Hospice is one of the largest hospices in the UK. The Hospice provides expert palliative and end of life care for thousands of people in Leeds each year across our community, in-patient and day services. It is a prominent and respected charity at the heart of the local community. St Gemma's welcomes and provides care to everyone regardless of people's age, gender, disability, race, religion, sexual orientation or diagnosis. Our care is always completely free of charge |
| Location of Position | St Gemma's Charity Shop, 34 Green Road, Meanwood, Leeds, LS6 4JP. |
| Time commitments | Between 5 to 7 hours a week, days and times are flexible. |
| Description of the role & person | <p>This is a unique volunteer role supporting our Deputy Head of Retail to sort and display new stock bought in. The role will involve:</p> <ul style="list-style-type: none"> • Sorting through stock and transferring onto our cloud based EPOS system • Pricing items ready for sale • Working as part of the team to create a display area for new merchandise • Re-stocking the display area <p>If you have good IT skills, have a creative flare and some experience of visual merchandising this is a fantastic role.</p> |

| | |
|--------------------------------|---|
| St Gemma's Values & Behaviours | St Gemma's has a set of values and behaviours to improve the experience for our patients, staff & volunteers. This means that in undertaking this role you are expected at all times to behave in a way that demonstrates commitment to the delivery of thoughtful care to all and continual improvement in line with the values of Caring, Aspiring & Professional . |
| Training and Support | <p>Full training provided by Deputy Head of Retail Chris Davey in addition to:</p> <ul style="list-style-type: none"> • Volunteers will be provided with a comprehensive training booklet which will be used during the induction process • All volunteers are offered our Hospice induction program (currently via zoom) • Quarterly facilitated peer support sessions • Regular training updates in-line with the development of the role • Regular volunteer events to share ideas and socialise with volunteers and staff. • Activities are supported by Hospice staff during the sessions. |
| Reimbursement of expenses | If you volunteer for four hours or more in one day, then we can offer expenses for lunch or travel, up to agreed maximum levels |
| Benefits to the volunteer | <p>By volunteering with St Gemma's Hospice you will:</p> <ul style="list-style-type: none"> • Be part of a supportive, social environment • Meet friends and get to know people from the local community • Support a local charity • Share your skills or develop new ones • Training support in line with your volunteer role. • Be invited to join our volunteer thank you events and hear about how your volunteering time supports the Hospice |
| Application procedure | Please fill in the application form via our website Search Jobs (current-vacancies.com) or if you require assistance to fill in your application form please contact the Volunteers Co-coordinator charlotte.hagerty@st-gemma.co.uk or call 0113 2185193. A DBS check will be required for this post. |
| Contact information | If you would like further information on this opportunity please contact Chris Davey 07748901464 chris.davey@st-gemma.co.uk |