

	<h2 style="text-align: center;">Volunteer Driver – Outpatients</h2> <p>St Gemma's Hospice Outpatients provide extra support to patients and their families if the patient chooses to remain at home during their illness. Service users can enjoy the friendly and therapeutic environment, access creative therapy activities, wellbeing, emotional support, appointments with specialist doctors and therapists. This role involves using your own vehicle to transport more independently mobile patients between their homes and the Hospice so that they can access these vital services. You will not be required to transport patients who need significant mobility assistance.</p>
<p>Organisation Overview</p>	<p>St Gemma's Hospice is one of the largest hospices in the UK. The Hospice provides expert palliative and end of life care for thousands of people in Leeds each year across our community, in-patient and outpatient services. It is a prominent and respected charity at the heart of the local community.</p>
<p>Location of Position</p>	<p>Patient sessions take place at the Hospice site. St Gemma's Hospice, 329 Harrogate Road, Moortown, Leeds, LS17 6QD</p>
<p>Time commitments</p>	<p>Our outpatient sessions are at various times in the day, usually afternoons. Drivers are needed to drop off and/or pick up patients. Please see our timetable for an example of sessions on offer. Timetable - St Gemma's Hospice (st-gemma.co.uk)</p>
<p>Description of the tasks</p>	<p>The role will involve:</p> <ul style="list-style-type: none"> • Transporting more independently mobile service users safely between their homes and the Hospice as requested. • Liaising with the Outpatients Secretary about the timing, name, relevant details and address of a service user requiring transport. • Speaking to the service user about expected pick up (and if relevant) drop off times. • Feeding back verbally or in written form to nursing staff about any issues arising from or with the service user. • Talking to patients about the various activities that may be on offer within outpatients • Moving wheelchairs only with SHAM (Safe Handling and Moving) training and when requested to do so by staff. • Assessing if the service user is safe to travel on each visit and contacting the Outpatients manager if there is any change in their mobility or health. • Maintaining confidentiality at all times in matters relating to patients, their families and the Hospice. • Operating within all relevant policies and guidelines including health and safety, confidentiality, diversity, safe moving and handling and lone working.
<p>Skills and Qualification</p>	<p>Essential</p> <ul style="list-style-type: none"> • This role requires the use of your own car • Good listening and communication skills

	<ul style="list-style-type: none"> • Ability to show empathy • Able to work as part of a team and one to one • Honest and reliable • Good digital skills
St Gemma's Values & Behaviours	St Gemma's has a set of values and behaviours to improve the experience for our patients, staff & volunteers. This means that in undertaking this role you are expected at all times to behave in a way that demonstrates commitment to the delivery of thoughtful care to all and continual improvement in line with the values of Caring, Aspiring & Professional .
Training and Support	<ul style="list-style-type: none"> • Volunteers will be provided with a comprehensive training booklet which will be used during the induction process • Attendance at role specific training is required before beginning this role (2 hour training session) including SHAM training (Safe Handling and Moving) • All volunteers are offered our Hospice induction program (currently via zoom) • Quarterly facilitated peer support sessions • Regular training updates in-line with the development of the role • Regular volunteer events to share ideas and socialise with volunteers and staff.
Reimbursement of expenses	Volunteer Outpatient Drivers are able to claim mileage for their full return journey from Home to the Hospice via the patient's house.
Benefits to the volunteer	<p>By volunteering with St Gemma's Hospice you will:</p> <ul style="list-style-type: none"> • Be part of a fantastic team of volunteers in a forward thinking Hospice • A rewarding role supporting people in the local community • Have the opportunity to use your skills to complement & influence the work of the Hospice to make a difference to people during a difficult time. • Support from a named supervisor with supervision provided • Volunteer e-news keeping you up to date with hospice information
Application procedure	Please fill in the application form via our website St Gemma's Jobs Join Our Team - St Gemma's Hospice (st-gemma.co.uk) or if you require assistance to fill in your application form please contact the Volunteers Co-coordinator charlotte.hagerty@st-gemma.co.uk or call 0113 2185193. A DBS check will be required for this post.
Contact information	If you would like further information on this opportunity please contact Shona Eyre or Helen Fletcher on 0113 2185000 or email shona.eyre@st-gemma.co.uk / helen.fletcher@st-gemma.co.uk